

**PADBURY PARISH COUNCIL**  
**Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion**  
**on Tuesday 9<sup>th</sup> June 2015 at 7.30 p.m.**

**Present:** Cllr. D. McGahey, Chairman  
 Cllr. S. Dickens, Vice-Chairman  
 Cllr. M. Bailey  
 Cllr. F. Morris  
 Cllr. V. Murray  
 Cllr. K. Roberts  
 Cllr. M. Williamson

**Also present:** Deborah O'Brien, Parish Clerk; 3 members of the public

### 18.0 Apologies

Members noted that there were apologies from District Cllr Renshell and County Cllr Chilver.

**19.0 Declarations of Interest** – members noted that Cllr Morris declared a Pecuniary Interest in development relating to the Call for Sites.

### 20.0 Minutes

**RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:

- Tuesday 19<sup>th</sup> May 2015 PPC/01/1516

### 21.0 Sports Field, Play Area & Woodland

- 21.1 CCTV – Cllr Bailey has ordered and received accessories required. **RESOLVED** to approve the expenditure of £18.64. Mr Picketts is to provide further instruction regarding downloading data.
- 21.2 RoSPA inspection – members noted that the play areas had received a satisfactory report (low-medium risk) but with some items highlighted as requiring monitoring or maintenance. Cllr Bailey is to contact All Souls to see if they would be willing to undertake replacement of the play area fence. Cllr Dickens will make some temporary repairs.
- 21.3 Inspections of Play Areas for safety & insurance purposes – members noted that these are required on a weekly basis and Cllrs McGahey, Bailey & Murray agreed to conduct inspections. Clerk to supply forms for documenting.
- 21.4 Bucks UTC are completing the storage bins for the marquee.

### 22.1 Planning Applications received from AVDC:

- 15/01660/APP Padbury Church of England School Winslow Road - Single storey extension to provide a multi-purpose Hall, reception office and entrance lobby. **RESOLVED** to support the application with a caveat requiring further consideration of the parking spaces allocated and their location as these do not appear to be adequate for the level of staffing.
- 15/01867/APP Fairview, Lower Way – replacement application for 14/03687 which was withdrawn - Conversion of roof space to create first floor with dormer to south west elevation; two storey side extension with dormer window and two storey rear extension, insertion of roof lights and single storey front extension to existing dwelling. Erection of new

dwelling with integral garage. **RESOLVED** that there are no objections to the application as submitted.

## 22.2 Planning Decisions made by AVDC:

- 15/01120/ATP - Trimming of 2 Cherry Trees at Lodge Close – pending consideration
- 14/03532/APP – Padbury Hill Farm – temp siting of 10 storage containers – Refused by AVDC (Inappropriate, visually intrusive)

## 22.3 Other Planning issues:

- **15/00242/APP Land adjoining West Bourn, Main St. – Erection of Agricultural Building** – members noted that a final report will be made to the Development Management Committee on 11<sup>th</sup> June 2015. Members confirmed the expenditure of £25 to CIB for a document search for historic planning matters in relation to this land. Members also noted that Mr McNally has supplied a copy of a letter which CIB was unable to locate.
- **Bloor Homes Development proposal** - Cllr Roberts gave an update of an informal meeting held with 2 representatives of Bloor Homes on 3<sup>rd</sup> June 2015. The Parish Council has suggested that Bloor should hold a further community-wide consultation to engage with and advise the village of their intentions. A full summary of the notes taken at that meeting can be viewed on the Parish Council website at <http://padburyparishcouncil.com/bloor-homes-proposal/>
- **Neighbourhood Development Plan** – Cllr Roberts advised that this will be further advanced in the coming weeks.

## 23.0 Finance

23.1 **RESOLVED to note** that the balances for the Bank accounts are as follows:

Santander Springfield Sport Legacy a/c	£ 7332.60 (as at 31 <sup>st</sup> May 2015)
Barclays Community Current a/c xxx959	£ 5230.83 (as at 31 <sup>st</sup> May 2015)
Barclays Reserve savings a/c xxx909	£ 13004.18 (as at 31 <sup>st</sup> May 2015)
Barclays Play Area a/c xxx970	£ 2255.14 (as at 31 <sup>st</sup> May 2015)
Barclays Millennium Wood a/c xxx198	£ 2200.00 (as at 31 <sup>st</sup> May 2015)

23.2 **RESOLVED to** make the following payments:

D. O'Brien - £246.19 (June Salary £230.90 less £12.80 PAYE; stationery/ink £24.12 + £3.97 VAT) cheque 101667  
 HMRC - £12.80 – June PAYE – cheque 101668  
 Phillips Print - £237.72 – Padbury Pump May issue – cheque 101669  
 A.T.A. Lambourne - £17.35 – Internal Audit – cheque 101670  
 Community Impact bucks - £30.00 (£25 + £5 VAT) – Planning Research – cheque 101671  
 Bucks Playing Field Assn. - £20.00 – Annual Membership – cheque 101672  
 Playsafety Limited - £166.80 (£139 + £27.80 VAT) – Annual Inspections – cheque 101673  
 BALC - £6.00 – 2 copies Good Councillor's Guide – cheque 101674  
 H. Paxton - £331.19 – mowing/maintenance of sports field – cheque 101675  
 Lynch Garden Services - £80.00 – mowing of play area – cheque 101676  
 M. Bailey - £18.64 – CCTV accessories – cheque 101677

23.3 **RESOLVED to note** the following income:

Interest - £3.02 Santander a/c  
 Millennium Wood Account - £100.00  
 Padbury Pump Advertising - £78.00  
 HMRC – VAT refund £657.75

**23.4 Income and Expenditure reports**

**RESOLVED to accept** the income and expenditure reports of 31/05/15 and bank reconciliations as submitted.

**23.5 2014/2015 Internal Audit & Annual Return**

Members noted that the Internal Audit took place on the 21<sup>st</sup> May 2015 with no issues reported by the Internal Auditor who has signed off Section 4. Members reviewed and approved section 2 of the return, and the Chairman & Clerk as RFO signed the document. The completed return will now be submitted to the External Auditor, Mazars for review.

**23.6 Insurance**

Members re-confirmed the usage of the marquee for the 27<sup>th</sup> June fundraising event and noted that a risk assessment has been provided by Mrs Gibbs. A fire risk assessment is also required and Mrs Gibbs is to provide this.

**23.7 HMRC/PAYE**

Members noted that HMRC has still not removed the amount owed for 2013-14 (£350). Clerk has again been advised this month that their action team will correct the online record. (1<sup>st</sup> Actioned 4/11/14)

**23.8 VAT**

Members noted that a VAT refund has been received in the amount of £657.78.

**24.0 Other Parish Council Business**

24.1 Members noted LASER has confirmed that unmetered street lighting service via Npower at the previously approved rates commenced as of 1<sup>st</sup> May 2015.

24.2 Members noted that Western power is due to reconnect supply to the pole on Lower Way this week and E-on will then install the replacement light.

24.3 Members noted that E-on has been advised of the issues with the pole outside 43 Springfields.

24.4 Members noted that BT has been advised of issues with poles on the Village Green.

**25.1 Aylesbury Vale District Council (AVDC)**

Members noted that a review of Councillors Allowances is currently underway but Padbury Parish Council declines to participate in an allowance scheme.

**25.2 Buckinghamshire County Council – nothing to report****26.0 Correspondence – members noted circulated in between meetings via e-mail:**

- SLCC guidance on reporting at meetings
- Copies of objections to planning applications sent to AVDC by various residents
- Community Impact Bucks – newsletters
- Election Expense Forms (submission due)
- NALC Legal Briefing - L03-15 Local Government (Religious etc. Observances) Act 2015
- MyBucks June 2015
- Rural Services Network – weekly updates
- RoSPA Play Area Inspection Reports (x2)
- Rural Crime Survey 2015
- A404 Bisham Roundabout - Public Consultation

- Proposed TfB Aylesbury Vale District Multi Order AV.2016.28/BA
- BCC News: Flood inquiry aims to strengthen future response

**27.0 Highways & other**

- Members noted road closure notices which have been received for repairs and the TfB responses
- Members noted that the Clerk has sent a formal thank you to TfB commending their responsiveness to issues raised during the Village 'walk-about'.
- The Clerk is to send a letter to a resident on Lower Way regarding a dangerous wall.
- Cllr Morris is to relocate the MVAS
- Cllr Bailey is to enquire if the pond on Main Street is covered under All Souls insurance.

**28.0 Date of next meetings – Padbury Parish Council**

**RESOLVED to note** that the next meeting dates are:

- 14<sup>th</sup> July 2015
- No meeting in August
- 8<sup>th</sup> September 2015
- 13<sup>th</sup> October 2015
- 10<sup>th</sup> November 2015

Meeting closed at 9:15 p.m.

Signed ..... Date .....  
Chairman